

THE SCHOOL RULE

All boys are expected to display courtesy, common sense, and concern for the school's reputation; not merely to obey the letter of the law, but to honour its spirit and intention.

The School Rule enshrines the ethos of the community to which you belong. That ethos has been developed by many generations of Preppies and is a proud heritage. As a member of the Prep community, you have a chance to share in that pride, and an opportunity to contribute to its growth. The School asks and expects of you that you do nothing that might damage it.

RULES RELATING TO MAJOR OFFENCES

The following are 'Headmaster Offences' and will be dealt with by him or the Deputy Headmaster. They will be viewed in the most serious light. Sanctions include expulsion, suspension from Prep and/or demotion for Senior Eights or restriction from participation in Prep activities.

1. Any form of initiation or bullying. This includes, but is not limited to, mental, cyber, verbal (eg. teasing, threats, gestures or verbal attacks) and physical harassment (eg. caning, beating, deprivation of sleep or any conduct causing physical stress). One incident may constitute the offence of bullying. Moreover, to stand by when someone else is being bullied is to support or be associated with the initiation or bullying which also constitutes the offence.
2. Unacceptable sexual behaviour or activity, which includes viewing, possessing, producing or circulating pornography; sexual harassment which is unwanted conduct (verbal or physical) of a sexual nature by the offender in respect of another person. One incident may constitute sexual harassment.
3. Theft, which is the act of taking for one's own use, possession or other unknown purpose, something that belongs to another without the legal/valid possessor's or owner's permission. It includes the unauthorized borrowing of cash, mobile phones and laptops.
4. Dishonesty which includes cheating, plagiarism, corruption and conduct misrepresenting the truth.
5. Racism, sexism or any other form of unacceptable prejudice.
6. Possessing or discharging/igniting firearms, fireworks, ammunition, other dangerous weapons, or inflammable liquids.
7. Purchasing, possessing or drinking alcohol.
8. Purchasing, possessing or using drugs of any type
9. Purchasing, possessing or smoking cigarettes/tobacco
10. Bunking School or Chapel/Truancy
11. Breaking bounds.
12. Allowing unauthorised persons (ie. without the consent of the Housemaster or his nominee) access to any of the boarding Houses or to a study/room or classroom within the school bounds.
13. Insolence, gross insubordination and harassment of Staff which includes threats, intimidation, the use of offensive language or swearing by verbal or electronic means or otherwise. One incident may constitute an offence.

14. Defacing and/or Damaging of Property which includes graffiti, painting, writing on any surface belonging to another or any surface which bears the College crest, motto, name or other associated symbols.
15. Contravening the College's IT Policy (as stated in the separate IT document and on every log on screen). This includes defamatory material on cell phones/iPods/iPads, personal computers or any other electronic device. The contents of any electronic device may be viewed at any time by the Housemasters. Any pictures, videos or other content on cell phone/iPod/iPads or personal computers is the responsibility of the pupils. Should this content be deemed offensive or necessary for the purposes of investigating a disciplinary incident, pupils are obliged to hand over immediately such electronic media/ devices on request.
16. Failing to report and/or cooperate in the investigation of an alleged act of serious misconduct, which includes misrepresenting the truth by any act or omission.
17. Committing any Act which is prohibited by the law in South Africa.
18. Continual breaking of Prep Rules.
19. Bringing the name of Prep into disrepute whether during term time or on vacation.

The Headmaster is informed by Housemasters of all serious offences dealt with by them.

The St Andrew's Prep Disciplinary Procedure is available on request.